CHARLES W. GILCHRIST
IMMIGRANT RESOURCE CENTER
Welcome. Connect. Together We Thrive.

Wheaton

MID-COUNTY REGIONAL SERVICES CENTER
2424 Reedie Drive, #220, Wheaton, MD
Phone: 240-777-4940

Updated!

Basic Computers I for Absolute Beginners

Learn: Computer fundamentals, Microsoft Windows, basic Microsoft Word and Email.

No.	Class Schedule	Date	Taught in	Registration
K	Tuesday, 9:30-11:30am	1/10 - 2/28	English	Wednesday, January 4 at 1pm
A	Tuesday, 5:00-7:00 pm	1/10 - 2/28	English	Wednesday, January 4 at 5pm
L	Wednesday, 9:30-11:30am	1/11 - 3/1	English	Wednesday, January 4 at 1pm
B	Wednesday, 7:00-9:00 pm	1/11 - 3/1	Spanish	Wednesday, January 4 at 5pm
C	Thursday, 7:00-9:00 pm	1/12 - 3/2	English	Wednesday, January 4 at 5pm
D	Saturday, 9:00-11:00am	1/28 - 3/25	Spanish	Saturday, January 7 at 10am

Introducción al uso de la computadora

Este programa está compuesto de tres cursos diseñados para los que no poseen conocimiento de computación previa.
Temas del primer curso: familiarización con la computadora, uso del teclado y ratón, e introducción de archivos y carpetas.

No.	Class Schedule	Date	Taught in	Registration
E	Wednesdays, 12:00-2:00pm	1/11 - 3/1	Spanish	Wednesday, January 4 at 1pm

Basic Computers II for Beginners

Prerequisites: Solid keyboarding, mouse, and email skills. Learn: More MS Word, Internet, other MS Office applications.

No.	Class Schedule	Date	Taught in	Registration
M	Tuesday, 12-2pm	1/10 - 2/28	English	Wednesday, January 4 at 1pm
F	Tuesday, 7:00-9:00pm	1/10 - 2/28	English	Wednesday, January 4 at 5pm
G	Wednesday, 5:00-7:00pm	1/11 - 3/1	Spanish	Wednesday, January 4 at 5pm
H	Thursday, 5:00-7:00pm	1/12 - 3/2	English	Wednesday, January 4 at 5pm
J	Saturday, 11:00am-1:00pm	1/28 - 3/25	English	Saturday, January 7 at 10am

How to Register: In-person, on the registration date and time listed for each class.
Registration Fee: **$15.00** for county residents, **$30.00** for non-county residents. CASH or CHECK only.

- Registration fee is not refundable; no make-ups or refunds for missed classes. Space is limited; register for ONE class only.
- Registration is first come, first served until classes are full. Open to ages 18 years and up only.

Our Wheaton site will be moving to a new Wheaton location in 2017. Class end dates subject to change.

Gilchrist Center will be CLOSED

Thanksgiving: November 21 – 26, 2016
Winter Break: December 24, 2016 – January 2, 2017
Martin Luther King's Birthday: January 14 – 16
Inauguration Weekend: January 20 – 22
President's Day Weekend: February 18 – 20
In case of bad weather, please call 240 777-4940

We can help you in your language!

Ask us about… Employment & Job Search-– Computer Classes– Healthcare –Free or Low Cost Legal Help– Spanish Literacy and Classes– Tax Preparation, Volunteer Opportunities and more!

Find us on [f]
GilchristImmigrantResourceCenter

Updated: 12/23/2016